

CENTREVILLE PUBLIC SCHOOLS  
190 HOGAN ST., PO BOX 158  
CENTREVILLE, MI 49032

March 8, 2021

**NOTICE OF VACANCY**

**POSITION:** JUNIOR HIGH ASSISTANT TRACK COACH - BOYS

**REPORTS TO:** Athletic Director

**NECESSARY QUALIFICATIONS:**

- Shall exhibit high moral and ethical conduct, and display a positive value system.
- Shall be a positive role model for the athletes.
- Shall be able to demonstrate a clear understanding of the sport to be coached.
- Shall display good judgment in dealing with coaches, parents, athletes, administration, public, and the media.
- Shall serve as an effective mentor/leader.
- Prior experience as a coach.

**DESIRABLE QUALIFICATIONS:**

- Valid Michigan Teachers Certificate
- Experience with an educational institution.
- Analytical skill coupled with the ability to communicate with others.
- Ability to work democratically with others.

**DUTIES AND RESPONSIBILITIES:** The coach shall be directly responsible to the Athletic Director for the administration, supervision, and evaluation of matters pertaining to his/her assigned areas of responsibilities. He/she is responsible for assisting the head coach in the organization, coordination, and interpretation of the sport function.

**SALARY:** As per contract.

**DEADLINE:** Until filled.

**APPLICATION:** Applications are being accepted through TalentEd only at <https://cpschools.tedk12.com/hire/>. In addition to the on-line application, please include a letter of interest, resume', copies of university transcripts and relevant certifications (if applicable). Email questions to Jane Rumsey, HR/Ex. Assistant at [jrumsey@cpschools.org](mailto:jrumsey@cpschools.org).