

CENTREVILLE PUBLIC SCHOOLS
190 HOGAN ST., PO BOX 158
CENTREVILLE, MI 49032

August 12, 2020

NOTICE OF VACANCY

POSITION: Elementary Lunchtime Supervisors (2)

REPORTS TO: Elementary Principal

STARTING DATE: Fall 2020

HOURS: Monday-Friday 11am-1pm - during the school year, when school is in session.

NECESSARY QUALIFICATIONS:

- High School diploma or equivalent.
- Must be able to pass a background check.

DESIRABLE QUALIFICATIONS:

- Loves working with children.
- High energy, engaging, and a team player.
- Warm, friendly, caring, and upbeat personality.
- Motivated to work.
- Must hold or have the ability to obtain CPR and First Aid Certification.

RESPONSIBILITIES:

- Supervise children during their lunch time by maintaining a welcoming, nurturing, safe, organized environment.
- Be a committed member of the elementary team.
- Help ensure the safety and care of the children.

SALARY: \$9.65 - \$11 per hour based on experience.

APPLICATION: Applications are being accepted through TalentEd only at <https://cpschools.tedk12.com/hire/>. In addition to the on-line application, please include a letter of interest, resume, copies of university transcripts and relevant certifications (if applicable). Email questions to Jane Rumsey, HR/Ex. Assistant at jrumsey@cpschools.org.

APPLICATION DEADLINE: until filled