

# Centreville Public Schools

190 Hogan Street • P.O. Box 158 • Centreville, Michigan 49032-0185 • (269) 467-5220

July 23, 2020

Dear Families,

On behalf of the staff, I would like to reach out and provide you with an update and important information for returning to school in the fall of 2020! We look forward to continuing in our partnership with you! You will find a calendar for the 2020-2021 school year as well as an enrollment form that you can return to school, or that can also be completed at <https://forms.gle/HyyMSDmAhoc1AwM66>.

On June 30<sup>th</sup>, Governor Whitmer released, “Michigan’s 2020-2021 Return to School Roadmap.” The document provided us with a framework of rules and recommendations. There were many questions and concerns as a result of this document. We have been working diligently to develop written protocols in response to each of those. They are currently in draft form on our website at [www.cpschools.org](http://www.cpschools.org). The chart below addresses some of the frequently asked questions.

We will provide instruction inside the school in phases 4-6. If you are not comfortable sending your child back to school in person, and prefer your child learns from home, we will provide this option to you at no cost. Please reference the instructional options included in this mailing to determine what will best suit your family’s needs.

### MI Roadmap Quick Reference Chart

	<b>Phase 1-3</b>	<b>Phase 4</b>	<b>Phase 5</b>	<b>Phase 6</b>
<b>Face Coverings Classroom</b>	Does not apply.	K-6 not required, but recommended.  7-12 required.	K-6 not required, but recommended.  7-12 not required, but strongly recommended.	Does not apply.
<b>Face Coverings School Bus and Hallway</b>	Does not apply.	Everyone must wear facial coverings on the bus or in the hallway, unless they have a medical exemption from a doctor.	Everyone must wear facial coverings on the bus or in the hallway, unless they have a medical exemption from a doctor.	Does not apply.
<b>Social Distancing at School</b>	Does not apply.	Desks in rows.  Seating spread out. 6 foot spacing is recommended, but not required.	Desk in rows.  Seating spread out. 6 foot spacing is recommended, but not required.	Does not apply.
<b>Breakfast and Lunch</b>	Meal distribution will be provided on Mondays and Thursdays from 12-1p.m.	Eat breakfast and lunch in the classroom.	Breakfast in the classroom  Lunch in the cafeteria.	Meals in the cafeteria.
<b>Recess</b>	Does not apply.	Outside whenever possible.  Space classes apart.	Outside whenever possible.  Space classes apart.	Outside whenever possible. Space classes apart.
<b>Remote Learning</b>	Required.	*Families have the option to school from home.	*Families have the option to school from home.	

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We understand that you have important decisions to make regarding how your child will receive their instruction in the fall, and we want to assist you in any way that we possibly can. Below you will find an outline of instructional options for next year.

## **Option 1: In-Person and Remote Learning Depending on the Phase we are in as a State.**

### **Phases 1-3 - Remote Instruction**

<b>Component</b>	<b>Description</b>
<b>Family Commitment</b>	<ul style="list-style-type: none"> <li>● If the state deems us to be in Phase 1-3 at any given time, we will have to shut in-person instruction down and switch to remote instruction on-line and/or paper packet.</li> <li>● No enrollment is required; you will transition to remote learning whenever it is deemed necessary.</li> <li>● Families will be asked to participate in a training on how to support their child with remote learning before the beginning of the school year.</li> </ul>
<b>Flexibility</b>  *synchronous -live in person instruction *asynchronous-watching a recording of instruction.	<ul style="list-style-type: none"> <li>● Students will have required time to be online with their teacher to receive synchronous instruction. (See times below.)</li> <li>● Some exceptions may be made to attending synchronous instruction based on individual needs.</li> <li>● In some cases, a paper packet may be made available to students for remote learning.</li> <li>● If no internet options are available at your home, you will be asked to access the internet from the school parking lot, or a paper packet will be provided.</li> </ul>
<b>Technology</b>	<ul style="list-style-type: none"> <li>● If at all possible, students are required to work online.</li> <li>● The district can provide a Chromebook for each student.</li> <li>● If a family needs assistance gaining internet access, the District can assist with this.</li> <li>● If no internet options are available, the District may be able to provide a hotspot (if 4G cell phone service is available). However, first priority will be given to families enrolled in COLA.</li> </ul>
<b>Athletics and Extracurricular Activities</b>	<ul style="list-style-type: none"> <li>● According to the state mandate, there will be no athletics or extracurricular activities in Phase 1-3.</li> </ul>
<b>Instruction K-6</b>	<ul style="list-style-type: none"> <li>● Students will be asked to log in to google classroom/zoom/seesaw from 9:00a.m.-12:00p.m. each day Monday-Friday.</li> <li>● Teachers will be available online for office hours from 1:00-3:00p.m. each day.</li> <li>● Your child may be required to log in between 1:00p.m. and 3:00p.m. to receive small group or individualized instruction.</li> <li>● Students will be required to complete work from home in the hours they are not required to meet with their teacher.</li> <li>● Attendance will be taken each day.</li> <li>● Language Arts, Writing, Math, Science, Social Studies, and Health will be taught from 9:00a.m.-11:30a.m.</li> <li>● PE, Technology, and Art will be taught from 11:30a.m.-12:00p.m. each day depending on the Remote Learning Specials Schedule.</li> <li>● All classes will be recorded each day. If a student is unable to attend during that time, they can still participate in the class later in the day and submit their work on time.</li> <li>● Students who do not access synchronous instruction will be required to submit work to the teacher in order to be counted as part of attendance.</li> <li>● Once a student submits their work on time, that will wipe out their absence from live instruction during the day.</li> </ul>
<b>Instruction 7-8</b>	<ul style="list-style-type: none"> <li>● Students will have regularly scheduled courses each day, in addition each course may have scheduled office hours.</li> <li>● Students will be required to complete homework from home for the hours they are not required to meet with their teacher.</li> <li>● Attendance will be taken.</li> </ul>

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	<ul style="list-style-type: none"> <li>• All classes will be recorded each day and posted in google classroom so that if a student is unable to attend during that time, they can still participate in the class later in the day and submit their work on time.</li> <li>• Students who do not access synchronous instruction will be required to submit work to the teacher in order to be counted as part of attendance.</li> <li>• Once a student submits their work on time that will wipe out their absence from live instruction during the day.</li> </ul>
<b>Instruction 9-12</b>	<ul style="list-style-type: none"> <li>• Students will have regularly scheduled courses each day, in addition each course may have scheduled office hours.</li> <li>• Students will be required to complete homework from home in the hours they are not required to meet with their teacher.</li> <li>• Attendance will be taken.</li> <li>• All classes will be recorded each day and posted in google classroom so that if a student is unable to attend during that time, they can still participate in the class later in the day and submit their work on time.</li> <li>• Students who do not access synchronous instruction will be required to submit work to the teacher in order to be counted as part of attendance.</li> <li>• Once a student submits their work on time that will wipe out their absence from live instruction during the day.</li> <li>• Students may be required to follow different protocols for CTE and Dual enrollment during Phase 4.</li> </ul>
<b>Special Education Services</b>	<ul style="list-style-type: none"> <li>• You will be contacted by your case manager to discuss how your child will access Special Education services.</li> </ul>

## Phase 4 - In-Person Instruction with Strict Health and Safety Protocols

<b>Component</b>	<b>Description</b>
<b>Family Commitment</b>	<ul style="list-style-type: none"> <li>• Comfortable with following the required health and safety protocols provided by the district.</li> <li>• Be prepared for overnight changes to remote learning day-by-day, weekly, and monthly.</li> <li>• When in phase 4, have your student attend school, if healthy.</li> <li>• Commit to keeping your child home from school if they are not feeling well.</li> </ul>
<b>Flexibility</b>	<ul style="list-style-type: none"> <li>• Students will be required to transport their Chromebook to and from school to ensure that there is flexibility available should the need arise to close school.</li> <li>• School hours will be adjusted to 7:58a.m.-2:35p.m. Monday through Friday for Young 5s-12<sup>th</sup> grade.</li> <li>• Parents who drop their children off will be asked to hold their child in their vehicle until 7:50a.m. at which time they can be released to walk directly to their classroom with a mask on. Parents will NOT be permitted to walk their child to their classroom.</li> </ul>
<b>Technology</b>	<ul style="list-style-type: none"> <li>• Students will learn about how to use the Chromebook in person at school, so that they are prepared to work remotely when in-person instruction is interrupted.</li> <li>• The district can provide a Chromebook for each student enrolled.</li> </ul>
<b>Athletics and Extracurricular Activities</b>	<ul style="list-style-type: none"> <li>• Students will have access to participate in extracurricular activities and athletics.</li> </ul>

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<b>Instruction K-6</b>	<ul style="list-style-type: none"> <li>● Students will remain with one teacher for the duration of the school day, including outdoor recess.</li> <li>● Specials teachers will travel to the classroom.</li> <li>● PE will be held outside.</li> <li>● Band will not be offered to 5<sup>th</sup> and 6<sup>th</sup> grade students.</li> </ul>
<b>Instruction 7-8</b>	<ul style="list-style-type: none"> <li>● Students will be split into two groups Gold and Blue. The Gold group of students (with last names that start A-M) will attend Monday, Wednesday, Friday one week, and Tuesday and Thursday the next week. The days that students do not attend school, they will work remotely. The Blue group of students (with last names N-Z) will attend Tuesday and Thursday one week, and Monday, Wednesday, Friday the following week. Students will be required to work on school from home on the days they do not attend school.</li> <li>● Students who are absent from school will be required to make up work through google classroom.</li> </ul>
<b>Instruction 9-12</b>	<ul style="list-style-type: none"> <li>● Students will be split into two groups Gold and Blue. The Gold group of students (with last names that start A-M) will attend Monday, Wednesday, Friday one week, and Tuesday and Thursday the next week. The days that students do not attend school, they will work remotely. The Blue group of students (with last names N-Z) will attend Tuesday and Thursday one week, and Monday, Wednesday, Friday the following week. Students will be required to work on school from home on the days they do not attend school.</li> <li>● Students who are absent from school will be required to make up work through google classroom.</li> <li>● Students will be permitted to travel for CTE and Dual Enrollment classes.</li> </ul>

## Phase 5 - In-Person Instruction

Component	Description
<b>Family Commitment</b>	<ul style="list-style-type: none"> <li>● Comfortable with following the required health and safety protocols provided by the district.</li> </ul>
<b>Flexibility</b>	<ul style="list-style-type: none"> <li>● School hours will be adjusted to 7:58a.m.-3:05p.m. Monday through Friday for Young 5s-6<sup>th</sup> grade, and 7:42a.m.-3:05p.m. for grades 7-12<sup>th</sup>.</li> <li>● Parents who drop their children off will be asked to hold their child in their vehicle until 7:50a.m. for grades Y5's-6<sup>th</sup> and 7:35a.m. grades 7-12<sup>th</sup>, at which time they can be released to walk directly to their classroom with a mask on. Parents will NOT be permitted to walk their child to their classroom.</li> </ul>
<b>Technology</b>	<ul style="list-style-type: none"> <li>● Same as above.</li> </ul>
<b>Athletics and Extracurricular Activities</b>	<ul style="list-style-type: none"> <li>● Same as above.</li> </ul>
<b>Instruction K-6</b>	<ul style="list-style-type: none"> <li>● Students will remain with one teacher for the duration of the school day, including outdoor recess.</li> <li>● Students will travel to specials teachers.</li> <li>● Band will not be offered to 5<sup>th</sup> and 6<sup>th</sup> grade students.</li> </ul>
<b>Instruction 7-8</b>	<ul style="list-style-type: none"> <li>● All students will follow the regular bell schedule and return to in person instruction five days a week.</li> <li>● Students who are absent from school will be required to make up work through google classroom.</li> </ul>

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<b>Instruction 9-12</b>	<ul style="list-style-type: none"> <li>● All students will follow the regular bell schedule and return to in person instruction five days a week</li> <li>● Students who are absent from school will be required to make up work through google classroom.</li> <li>● Students will be permitted to travel for CTE and Dual Enrollment classes.</li> </ul>
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## **Phase 6 - In-Person Instruction without Health and Safety Protocols**

School returns to Normal

### **Option 2: Virtual Option - Centreville Online Learning Academy (COLA)**

<b>Component</b>	<b>Description</b>
<b>Family Commitment</b>	<ul style="list-style-type: none"> <li>● Signing up is a one semester commitment.</li> <li>● If you sign up for the COLA, you are committed to it until winter semester, at which time you can recommit or transition back to face-to-face.</li> </ul>
<b>Flexibility</b>	<ul style="list-style-type: none"> <li>● Learning can occur flexibly around the parent’s schedule at any time that works for the family, but is 100% online.</li> <li>● The family must have the ability to access the internet.</li> <li>● Please Note: If accessing the internet is not allowed in your family, COLA is not an option.</li> </ul>
<b>Technology</b>	<ul style="list-style-type: none"> <li>● Students are required to work online.</li> <li>● The district can provide a Chromebook for each student enrolled.</li> <li>● If a family needs assistance gaining internet access, the District can assist with this.</li> <li>● If no internet options are available, the district may be able to provide a hotspot (if 4G cell phone service is available).</li> </ul>
<b>Athletics and Extracurricular Activities</b>	<ul style="list-style-type: none"> <li>● Students enrolled in COLA have access to participate in extracurricular activities and athletics, if the district is in phases 4-6.</li> <li>● High school students who enroll in COLA have access to Dual Enrollment and CTE, which may require face-to-face attendance.</li> <li>● Seniors enrolled in COLA will be eligible to participate in the Centreville High School graduation ceremony.</li> </ul>
<b>Instruction K-6</b>	<ul style="list-style-type: none"> <li>● Students and their family will be interviewed by a COLA teacher, and placed into a virtual program that meets the needs of the student.</li> <li>● Students whose learner profile indicates Project Based Learning as the best approach to receive remote instruction will be enrolled in an online product called Calvert. Language Arts, Math, Science, Social Studies, PE, Art, and Health will be provided in an integrated approach. Classes will be taught by a Calvert teacher, who is trained in Project Based Learning. Students will have access to a CPS staff member to facilitate and mentor them through the coursework.</li> <li>● Students whose learner profile indicates a more structured approach, will be enrolled in courses provided by Michigan Virtual but taught by a CPS certified teacher. Students will be taught Language Arts, Writing, Math, Science, Social Studies, PE, Art, and Health as separate subject areas.</li> <li>● Grades K-2 may require parent support.</li> </ul>
<b>Instruction 7-8</b>	<ul style="list-style-type: none"> <li>● Students will be enrolled in all core subjects through the Edmentum software.</li> <li>● Students will have access to a CPS teacher, who is highly qualified within the subject area.</li> <li>● Students will have access to career exploration courses in place of enrichment.</li> </ul>

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	<ul style="list-style-type: none"><li>• Students will be assigned to an online mentor who will help facilitate learning, provide tutoring, and bridge access to different learning resources as needed.</li></ul>
<b>Instruction 9-12</b>	<ul style="list-style-type: none"><li>• Students will be enrolled in all core subjects through the Edmentum or Michigan Virtual software.</li><li>• Students will have access to a CPS teacher, who is highly qualified within the subject area.</li><li>• Students will have access to career exploration courses in place of enrichment.</li><li>• Students will be assigned to an online mentor who will help facilitate learning, provide tutoring, and bridge access to different learning resources as needed.</li></ul>
<b>Special Education Services</b>	<ul style="list-style-type: none"><li>• You will be contacted by your case manager to discuss how your child will access Special Education services.</li></ul>

Centreville Public Schools is planning to reopen schools August 24<sup>th</sup>. If there is a resurgence of the COVID-19 virus that requires a closure of schools, CPS is prepared to provide all students with remote learning options.

That means for the coming year, parents and caregivers have two learning options for their students:

- In-person instruction in our buildings with health and safety protocols, and with the potential for intermittent periods of time with remote learning. OR
- Full-time online instruction (with a semester commitment)

We encourage families to choose their option based on the health and safety concerns rather than on the availability of course or program options. Both options will meet all state standards of learning and graduation requirements. To help staff plan, parents and caregivers are asked to commit to one of the options (below) for each child for the 2020-2021 school year. **Responses are due by August 7, 2020. If no response is received, the student will automatically be enrolled for in-person instruction for the year.**

As a mother, wife, educator, community member, and school leader, I want to extend, with great empathy, my desire for your family to find a solution to meet your family's educational needs and remain part of the Bulldog family. I understand the difficult decisions that lie ahead for each of you to make regarding what is best for your child. If you need assistance in making this decision, or would like to speak with an administrator regarding what will be the best placement for your child, please do not hesitate to contact us in the following ways.

- Elementary questions please contact Mark VanderKlok at [mvanderklok@cpschools.org](mailto:mvanderklok@cpschools.org) or at (269) 467-5200.
- Secondary questions please contact Chad Brady at [cbrady@cpschools.org](mailto:cbrady@cpschools.org) or at (269) 467-5210

Sincerely,

Stephanie Lemmer, Superintendent  
Centreville Public Schools

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